



Dear University Registrar,

Please use the attached form to submit member GPAs for verification. Collegiate members will be able to apply for scholarships only if they have a verified GPA in the system. All members must have a verified GPA to receive APEX registration discounts for Fall Regional Conferences and Annual Convention.

The National Society of Black Engineers (NSBE) serves as a sounding board and resource for minority engineering students around the world, and we are proud that your college chapter is working diligently to offer programs and services to its members to help them excel academically. With more than 35,000 members globally, our mission is “to increase the number of culturally responsible Black engineers who excel academically, succeed professionally, and positively impact the community.” Academic excellence is our first priority.

As National Academic Excellence Chairperson my goal is to understand the academic needs of our students and reward those who are excelling academically. To accomplish this, my team tracks member’s academic progress by collecting verified GPA information on our students.

For Collegiate Members:

1. Self-report your GPA on your profile.
2. Have your chapter advisor approve it through the Educational Institution Portal in NSBEConnect.
3. If your chapter advisor is not registered, please have them complete a registration form to access the portal.
4. If your chapter does not have an advisor, please complete GPA collection form, have it signed by the Office of Registrar and e-mail the form to [scholarships@nsbe.org](mailto:scholarships@nsbe.org).

Please complete the GPA verification form in its entirety. The GPA verification form helps us with verifying members GPAs, and it is important that the information recorded is accurate. **All information including first and last name, NSBE ID number, signature, and GPA must be recorded on the form, if the GPA verification form is not completed we cannot verify the members GPA.** To accommodate a variety of workflows, we also accept the information through any one of two different submission means:

1. Fax to: 703-683-5312 (May take longer to receive form)
2. Email to: [scholarships@nsbe.org](mailto:scholarships@nsbe.org) (.pdf recommended for accurate processing)

If you have any questions or concerns about accepted formats, please contact our NSBE Programs team at [scholarships@nsbe.org](mailto:scholarships@nsbe.org).

Thank you for helping us see our mission realized.

**Alisa White**

National Academic Excellence Chair 2019-2020  
National Society of Black Engineers (NSBE)  
[nebaex@nsbe.org](mailto:nebaex@nsbe.org)

**GPA Collection Form:** \_\_\_\_\_

University/ Chapter Name

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>Signature</b> By signing this form, I agree to have my cumulative GPA released to the National Society of Black Engineers.	<b>NSBE ID</b>	<b>GPA</b> (University Registrar ONLY) <b>on a 4.0 unweighted scale</b>

**Below this line for University Official use only** \_\_\_\_\_

Submitter Name: \_\_\_\_\_ Submitter Title: \_\_\_\_\_

By signing this form, I certify that these are confirmed GPA'S for the above students. \_\_\_\_\_